

CIP Committee Meeting Minutes
November 12, 2015
10:00 am – 3:00 pm (Central Time)

- 1. Attending:** Judge Myren, Susan Compaan, Rep. Tim Johns, Virgena Wieseler, Lisa Fleming, Vicki Burger, Kate Kelley, Roxie Erickson & Corey Brubakken. UJS Staff: Denise Wilson & Sara Kelly
Excused: Sharon Kallemeyn, Becky Morlock-Reeves, Judge Percy & Raquel Franklin
- 2. Other members:** Discussion took place on education representative, Sara Kelly stated she has made several attempts to contact Terry Nebelsick and has not received a reply. Rep. Johns stated he will contact him and ask if he is interested in being on the committee. Judge Myren commented if Terry Nebelsick is not interested he will contact the Aberdeen School Superintendent. Roxie Erickson commented the department of education's tribal representative as a possibility; Virgena Wieseler stated she will find out the contact name if a third option is needed.

Sara Kelly asked the committee if a mental health representative was needed on the committee. The committee agreed that is a professional stakeholder on the committee that is missing. Virgena Wieseler stated she was meeting with mental health professionals later in the day and would make some contacts; she will then send some names to the committee.

Sara Kelly asked the committee if a community representative was still wanted and/or needed. The committee didn't feel the need was pertinent at this time and will forego adding another committee member at this time.

Sara Kelly stated Becky Morlock-Reeves was no longer in private practice and is now with the Codington County States Attorney's Office. The committee didn't see the need to add another attorney to represent the child and parent attorney slot, as Becky could still speak to that area of practice.

Virgena Wieseler suggested a former foster youth to be part of the committee. Roxie Erickson recommended a community resource

person as Juvenile Justice Reinvestment Initiative/Juvenile Justice Public Safety Improvement Act (SB 73) evolves. These suggested will be explored.

- 3. 2015 conference review:** The committee reviewed the conference evaluation summary, reviewed the budget and actual expenses, discussed the speakers, and venue. The committee discussed how to get more attorneys to attend the conference. Sara Kelly stated several attorneys register, but don't attend. Judge Myren stated that he can send an email to the Presiding Judges before the conference and encourage them to encourage the attorneys they have contact with to attend. Judge Myren commented on the overage of the actual cost of the conference versus the budgeted amount. Sara Kelly commented that is mostly due to the purchase of the extra books for the conference.
- 4. Plans for 2016 conference:** Sara Kelly stated the venues are booked for the 2016 conference. The Hilton Garden Inn – Rapid City is set for Tuesday, Sept. 13 and Sioux Falls Convention Center is set for Thursday, Sept. 15. Sara Kelly presented a few ideas for speakers, Keith Edmonds, survivor of child abuse, for the keynote speaker and VJ Smith for the wrap-up speaker. The committee agreed to these speakers. Kelly also presented several ideas for session speakers, Dr. Sue Cornbluth, on helping traumatized children become successful, Francoise Mathieu, understanding the impact of compassion fatigue and vicarious trauma and The Child Trauma Academy, Dr. Bruce Perry or Dr. Jerry Yager. Committee members liked the three topics of trauma informed care, vicarious trauma, and the impact of trauma and the developing brain. Sara Kelly will research the topics and speakers and present further information to the committee. Committee members agreed with the consensus of the conference evaluations to not have breakout sessions and have everyone in the same room for the entire conference.

- 5. Update on annual CIP meeting:** Sara Kelly updated the committee on the 2015 annual CIP meeting that took place in Washington, DC, June 9-11. The focus of the meeting was on Child Sex Trafficking and how CIP can assist in the state's child welfare agency's new mandates on PL 113-183 "Preventing Sex Trafficking and Strengthening Families Act". The team attending the meeting developed a strategic plan on trafficking and child welfare. Sara Kelly, Corey Brubakken, and Kate Kelley are part of the subcommittee, from the department's Children's Justice Committee, that will meet and make recommendations for standards, assessment tools and tracking of trafficking case types.
- 6. Strategic Plan – rewrite for 2016:** Sara Kelly stated a new CIP strategic plan and grant is due in August of 2016. The federal program instructions are still pending, but Kelly anticipates it will be for another five years. The committee reviewed the CIP Strategic Plan ideas and asked for input on priority. The committee discussed attorney representation as a key item for the strategic plan. Virgena Wieseler stated at the department's focus groups, the biggest issue or concern is the lack of quality child representation. Judge Myren stated judges need to hold attorneys responsible and we could look into an addendum to the attorney training video highlighting the best practices of representing a child. A one page check sheet of best practices could be added to the resource page of the training video too. Other ideas for the strategic plan to improve attorney representation discussed were, adding a picture of the child to the court report, inform and encourage foster parents and family service specialist to contact the attorney and set up a time to meet the child, add contacts with the attorney to the court report, and encourage attorney to observe parent-child visits.
- Roxie Erickson and Sara Kelly will be attending the Region 8, CIP Workshop on Quality Legal Representation, November 17, in Denver, CO. They will bring back ideas on what other states are doing and what data elements can be capture and what needs to be capture and how to apply the methodologies.

Virgena Wieseler stated the department just completed their 2020 strategic plan and will share it with Sara Kelly, so DSS and UJS can work collaboratively on key strategic items.

- 7. Human/Sex Trafficking:** Virgena Wieseler shared a power point presentation on the PL113-183 Preventing Sex Trafficking and Strengthening Families Act and the mandates of the act as they apply to state agencies and how the CIP can assist in meeting some of the requirements (attachment to minutes)

- 8. Training for Mandatory Reporters:** Sara Kelly stated a training video for reporting child abuse and neglect is being developed as a recommendation of the Jolene's Law Task Force. The project is being developed by the Children's Justice Committee and may need assistance with funding. The estimated cost of the training video is \$39, 750. Sara Kelly asked committee members if they felt this is a project CIP could assist with funding. Judge Myren asked for an overview of the balance of the CIP grants, how much was spent, how much was reverted back. The committee can then decide on the amount to contribute to the video, based on available funds. Sara Kelly will also find out the amount other programs are contributing. Roxie Erickson asked if the CIP committee could see the script and video before it is available online to the public.

- 9. Other:** Sara Kelly stated she has started the annual CIP self-assessment report, due to the federal CIP review team by December 31, 2015. Kelly shared the self-assessment document and asked for committee member input.
Committee members discussed assisting the distribution of the "What if" cards the Children's Home Society, Child Advocacy Center is developing. Sara Kelly will follow up with Tanya Fritz on this.

- 10. Next Meeting:** Sara Kelly will send a Meeting Wizard email with dates that coincide with the SD CASA Commission meeting in April. Kelly reminded committee members of the CASA Commission meeting and the desire to have a few CIP Committee members attend and hear the presentations.