

PRO SE DIVORCE CHECKLIST

This Checklist must be completed and signed by the Plaintiff and submitted along with the Final Judgment and Decree of Divorce to the Court:

1. Plaintiff's Name: _____
Address: _____
Phone: _____
Social Security Number: _____
 2. Defendant's Name: _____
Address: _____
Phone: _____
Social Security Number: _____
 3. Is the Plaintiff a resident of _____ County, South Dakota? Yes _____ No _____
 4. Is the Defendant a resident of _____ County, South Dakota? Yes _____ No _____
 5. Have you filed a Summons and Complaint? Yes _____ No _____
 6. Have the Summons and Complaint been served on the other party?
Yes _____ No _____
- * You must either file a Sheriff's Return of Service showing proof of service upon the opposing party OR an Admission of Service signed by the opposing party.**
7. Are there any minor children involved? Yes _____ No _____ *(if yes, use Pro Se Divorce Forms WITH Children packet)*
 8. Is the wife pregnant? Yes _____ No _____ *(if yes, use Pro Se Divorce Forms WITH Children packet)*
 9. Has it been 60 days since the other party was served the Summons and Complaint?
Yes _____ No _____
 10. Did the other party file a response to the Summons and Complaint?
Yes _____ No _____

11. You must have filed the following documents before submitting a proposed Final Judgment and Decree of Divorce to the Court for consideration:

- a. Summons signed by Plaintiff √

- b. Complaint signed by Plaintiff _____
- c. Admission of Service signed by the other party _____

OR

- Sheriff's Return of Service _____
- d. Stipulation/Agreement signed by both parties _____

OR

- Motion for Default Judgment AND Affidavit of Default (must be notarized) _____
- e. Affidavit of Jurisdiction and Grounds (See SDCL § 25-4-17.3) _____
 - * (If you wish to use Irreconcilable Difference as grounds, both parties must sign an Affidavit which must be notarized.)

I have reviewed the documents filed in this matter and verify that the information is complete and correct.

DATE: _____

PLAINTIFF'S SIGNATURE