

STATE OF SOUTH DAKOTA  
**THIRD JUDICIAL CIRCUIT COURT**

314 Sixth Avenue, Brookings, South Dakota 57006

**RODNEY J. STEELE**

Presiding Judge  
(605) 688-4202

**PATRICIA GARCIA DUGGAN**

Administrator  
(605) 688-4621

**Counties**

*Beadle, Brookings, Clark  
Codington, Deuel, Grant  
Hamlin, Hand, Jerauld  
Kingsbury, Lake, Miner  
Moody and Sanborn*

**THIRD CIRCUIT POLICY – 04-03-P**

**Judicial Employees Only Behind the Counter**

Only judicial employees are allowed beyond the front counter of a Clerk of Courts Office. Staff will be able to respond to requests for access to court records, information or other assistance. Docketing books and Judgment books will be available at the front counter upon request.

If files are needed, it would be greatly appreciated if you could call ahead of time and request this information. The Clerk will pull files and have them ready for review.

Dated this 23rd day of July, 2004.



Rodney J. Steele  
Presiding Judge  
Third Judicial Circuit

Adopted 7/01  
Affirmed 2/04