
JUDGE CONTACT INFORMATION

1.
Please enter your name.
Name: **john fitzgerald**

ATTORNEY CONTACT

2. **Email**
Generally, how do you prefer attorney contact?

3. **Email with hard copy also sent via U.S. Mail**
How do you prefer to receive briefs?

4. **Yes, via email with hard copy also sent via U.S. Mail**
Would you like to receive copies of pleadings and affidavits related to a brief or motion?

5. **Email with hard copy also sent via U.S. Mail**
How do you prefer to receive proposed orders?

CIVIL SCHEDULING & PRACTICE

6. **Contact Court Administration and attorney may schedule with notice to other attorney**
What is the preferred method for setting a civil motions hearing, other than in open court?

7. **Yes**
Do you want courtesy copies of the main statutes or cases relied upon in briefs or motions?

Circuit Judge's Preference Guide

8.	Court via email
Who should be contacted to request/schedule a telephonic appearance?	
9.	Yes
Do you require a motion or want some form of notice if the parties have stipulated to an extension of a deadline in a scheduling order?	
10.	Yes
Should stipulations between counsel on evidentiary issues and/or legal issues be submitted to you in writing?	
11.	File a motion for scheduling and set for a motions hearing
What is the preferred method for scheduling a civil jury trial?	
12.	Yes, If yes, what is your agenda?: setting dates and time limits
Do you require pretrial conferences and what agenda do you have for pretrial conferences?	
13.	No
Do you have a standard pretrial order?	
14.	Yes, If so, please explain:: depends on the circumstances
Do you have any requirements for court trials that are different from your jury trial expectations?	
15.	
How do you conduct voir dire?	
brief introduction from the court and the turn over to the lawyers	
16.	Yes, Please explain: it is helpful in understanding the issues - and controversy
Do you require a pretrial brief?	
17.	Yes, Please explain: helpful to understand what facts are contested
Do you require pretrial findings of fact and conclusions of law in a court trial?	

18.

Is there anything else you would like attorneys to know about how you conduct civil matters?

no

CRIMINAL SCHEDULING & PRACTICE

19.

What is the preferred method for setting a criminal motions hearing, other than in open court?

Contact Clerk of Courts and attorney may schedule and notice other attorney

20.

What is the preferred method for seeking a reset of a routine criminal court appearance?

Contact State's Attorney and reset by agreement of counsel

21.

When a suppression motion is filed, do you require or request a pre-evidentiary brief to lay out the issues to be argued?

No

22.

Do you have any standard sentences or sentencing policies of which attorneys should be aware?

No

23.

If answer to previous question is yes, please provide examples. (e.g., no suspended imps in certain situations, fine paid in full on day of sentencing, etc)

Respondent skipped this question

24.

Is there anything else you would like attorneys to know about how you conduct criminal matters?

no

COURTROOM PROTOCOL

25.

Does the Court prefer that lawyers:

- | | |
|---|------------|
| a. Stand when addressing the court | Yes |
| b. Ask permission to approach an adverse witness | Yes |
| c. Ask permission to approach their own witness | No |
| d. Ask permission before moving about the well of the courtroom | No |
| e. Ask permission to publish an admitted exhibit to the jury | Yes |
-

26.

Yes

Do you allow lawyers to have cell phones in your courtroom?

27.

No

Do you mind if lawyers check email, etc while waiting in the gallery for their case to be called?

28.

Is there anything else you would like attorneys to know about your preferred courtroom protocol?

be on time

DOMESTIC CASES

29.

Are there any special issues that arise in your courtroom in domestic cases that you would like the Bar to be aware of?

it is challenging when only one party is represented by a lawyer- and more challenging when neither party has a lawyer

30.

No

Do you have a standard pretrial order?

31.

Do you require:

Pre-trial conference	Yes
Pre-trial mediation	Yes
Asset/Debt spreadsheet (if so, please provide a copy of the required form)	Yes
Pre-trial brief	Yes
Pre-trial submission of proposed Findings of Fact and Conclusions of Law	Yes

32.

If the parties stipulate to temporary or final matters, how do you prefer attorneys proceed?

In writing - signed - dated and served

33.

Is there anything else you would like attorneys to know about how you conduct domestic cases?

no

COURTHOUSE

34.

Does your courtroom/courthouse have any of the following: (please list all applicable counties)

Separate tables for counsel	y
Accessibility for attorneys, parties and witnesses who use wheelchairs	y
Podium	y
Microphone system	y
Photocopier	n
Free internet access or law library for visiting lawyers	n
Screen for video presentation	y
Computer or television for video presentations	?

35.

Is there anything not previously addressed that you would like attorneys practicing in your court to know?

no
