

JUDGE CONTACT INFORMATION

1 Please enter your name.

Name: **Tami Bern**

ATTORNEY CONTACT

2. Generally, how do you prefer attorney contact? **Email**

3. How do you prefer to receive briefs? **Email**

4. Would you like to receive copies of pleadings and affidavits related to a brief or motion? **No**

5. How do you prefer to receive proposed orders? **Odyssey file and serve**

CIVIL SCHEDULING & PRACTICE

Circuit Judge's Preference Guide

6. What is the preferred method for setting a civil motions hearing, other than in open court?

Email court reporter with cc: to other attorneys of record

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Other:

For perfunctory matters and hearings four hours or less, email clerk with cc: to other attorneys of record. For other hearings, email court recorder with cc: to clerk and other attorneys of record. Other attorneys of record must always be cc: for scheduling requests. Motions to compel discovery are only set by the court after compliance with the court's discovery pleading requirements, a copy of which may be obtained by the clerk.

7. Do you want courtesy copies of the main statutes or cases relied upon in briefs or motions?

No

8. Who should be contacted to request/schedule a telephonic appearance?

Court via email

9. Do you require a motion or want some form of notice if the parties have stipulated to an extension of a deadline in a scheduling order?

Yes

10. Should stipulations between counsel on evidentiary issues and/or legal issues be submitted to you in writing?

Yes,

Please explain:

Notice court by email of agreement and submit stipulation and order via odyssey.

Q11. What is the preferred method for scheduling a civil jury trial?

Email Court directly with cc: to other attorneys of record

12. Do you require pretrial conferences and what agenda do you have for pretrial conferences?

No,

If yes, what is your agenda?:

Pretrial conference is not required, however, discovery must be completed before a trial date will be set. Court recorder will prepare and enter pretrial order which will contain deadlines and court requirements.

Circuit Judge's Preference Guide

13. Do you have a standard pretrial order?

Yes

14. Do you have any requirements for court trials that are different from your jury trial expectations?

Yes,

If so, please explain::

Pre-trial brief setting forth expected facts, legal issues and argument.

15. How do you conduct voir dire?

Court conducts a brief voir dire as to legal qualifications for service. Counsel conducts the remaining voir dire.

16. Do you require a pretrial brief?

Yes,

Please explain:

For court trials pursuant to the requirements set forth in the court's pretrial order.

17. Do you require pretrial findings of fact and conclusions of law in a court trial?

No

Q18. Is there anything else you would like attorneys to know about how you conduct civil matters?

Motions for custody or modification of custody will be scheduled only after mediation and receipt of a home study unless waived by the court. Motions for temporary relief in divorce and/or custody matters are heard by affidavit only and scheduled for thirty minutes. The notice of hearing must advise that the motion will be considered by affidavit only and must state that opposing affidavits must be filed and served not later than five days before the hearing. A reply affidavit by the moving party may be filed and served not later than two days before the hearing. Each side is limited to five affidavits of reasonable length.

CRIMINAL SCHEDULING & PRACTICE

19. What is the preferred method for setting a criminal motions hearing, other than in open court?

Other:

Contact state's attorney

20. What is the preferred method for seeking a reset of a routine criminal court appearance?

Contact State's Attorney and reset by agreement of counsel

Circuit Judge's Preference Guide

21. When a suppression motion is filed, do you require or request a pre-evidentiary brief to lay out the issues to be argued?

Yes

22. Do you have any standard sentences or sentencing policies of which attorneys should be aware?

No

23. If answer to previous question is yes, please provide examples. (e.g., no suspended imps in certain situations, fine paid in full on day of sentencing, etc)

Respondent skipped this question

24. Is there anything else you would like attorneys to know about how you conduct criminal matters?

For not guilty pleas, counsel must submit the Written Arraignment and Plea of Not Guilty form as well as the Motion for Discovery form. Both forms are available from the State's Attorney or clerk.

COURTROOM PROTOCOL

25. Does the Court prefer that lawyers:

a. Stand when addressing the court

No

b. Ask permission to approach an adverse witness

Yes

c. Ask permission to approach their own witness

Yes

d. Ask permission before moving about the well of the courtroom

Yes

e. Ask permission to publish an admitted exhibit to the jury

Yes

26. Do you allow lawyers to have cell phones in your courtroom?

Yes

27. Do you mind if lawyers check email, etc while waiting in the gallery for their case to be called?

No

28. Is there anything else you would like attorneys to know about your preferred courtroom protocol?

Respondent skipped this question

DOMESTIC CASES

29. Are there any special issues that arise in your courtroom in domestic cases that you would like the Bar to be aware of?

Temporary orders are determined up affidavits only and scheduled for not more than thirty minutes. Leave of court is required to submit more than five affidavits, all of which must be reasonable in length. Notice of hearing for temporary matters must advise that the motion is considered by affidavit only which must be filed and served not later than five days before the hearing. A reply affidavit by the moving party may be filed and served not later than two days before the hearing. The notice must provide that not more than five affidavits of reasonable length will be received by either party absent leave of court. Motions for custody or modification will not be scheduled prior to mediation and a home study unless waived by the court.

30. Do you have a standard pretrial order?

Yes

31. Do you require:

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| Pre-trial conference | No |
| Pre-trial mediation | Yes |
| Asset/Debt spreadsheet (if so, please provide a copy of the required form) | Yes |
| Pre-trial brief | No |
| Pre-trial submission of proposed Findings of Fact and Conclusions of Law | No |

32. If the parties stipulate to temporary or final matters, how do you prefer attorneys proceed?

Email to court and submission of stipulation and order via odyssey.

33. Is there anything else you would like attorneys to know about how you conduct domestic cases?

Respondent skipped this question

Respondent skipped this question

COURTHOUSE

34. Does your courtroom/courthouse have any of the following: (please list all applicable counties)

Separate tables for counsel	Yes
Accessibility for attorneys, parties and witnesses who use wheelchairs	Yes
Podium	Yes
Microphone system	Yes
Photocopier	Yes
Free internet access or law library for visiting lawyers	Yes
Screen for video presentation	Yes, however, counsel - not the clerk or UJS staff - is solely responsible for determining accessibility and compatibility with your system. You should ascertain IN ADVANCE that your presentation will work.
Computer or television for video presentations	Television

35. Is there anything not previously addressed that you would like attorneys practicing in your court to know?

Respondent skipped this question
