INSTRUCTIONS AND FORM ON RESPONDING STATEMENT

Please note that court staff cannot provide you with legal advice or assist you in completing these forms. The use of these forms does not guarantee you will be successful in court. It is highly encouraged that you speak with an attorney if you are needing assistance. If you have specific questions regarding the forms, you may contact the legal form helpline at 1-855-784-0004 or email UJS staff at ujssrlhelp@ujs.state.sd.us. Additionally, for more information on South Dakota laws, you can also visit the South Dakota Legislature website.

Complete this form by:

☐   Complete the caption by filling in the county name, judicial circuit number, Plaintiff and Defendant name, and file number. All of this can be found on any previous filing completed in your case.
  ▪   You can also contact the Clerk of Court, legal help line, or email UJS staff for this information.

☐   Number 1: Enter your name.

☐   Number 2: Circle whether you are the Plaintiff or Defendant.

☐   Number 3: List all of the documents that you received from the opposing party and enter the date they were signed.
  ▪   The name of the document can be found in the caption.

☐   Number 5: List any allegation you agree with in the document you received.

☐   Number 6: List any allegation you disagree with in the document you received.

☐   Number 7: State if you are requesting the Court to do anything.

☐   Sign and date.

☐   File the original with the Clerk of Court. Retain a copy for yourself.

☐   Mail a copy to the opposing party.

☐   Complete a Statement of Service by Mail (UJS-338) and file with the Clerk of Court.

COUNTY OF _____

_____ JUDICIAL CIRCUIT

_____

Plaintiff

v.

_____

Defendant

Case No.: _____

RESPONDING STATEMENT

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1. I, _____ hereby swear under oath and under penalty of law that the following is true:

2. I am the above-named **Plaintiff / Defendant** (*circle one*) in the above-entitled action.

3. I have received the following documents:

   _____

   _____,

   Dated: _____

4. I submit this response to those documents.

5. I agree with the following allegations made by the other party and for the following reasons: _____

   _____

   _____

   _____.

6. I disagree with the following allegations made by the other party for the following reasons: _____

   _____

   _____

   _____.

7. I request that the Court:

_____

_____.

8. I request that a hearing be held to hear the parties and present evidence regarding these issues.

I declare under penalty of perjury under the law of South Dakota that the foregoing is true and correct. Signed on the _____ day of _____,
(Date)   (Month)
_____ at _____.
(Year)   (City or other location, and State)

_____
Plaintiff / Defendant Signature (circle one)

_____
Plaintiff / Defendant Name (circle one)

_____
Address

_____
City, State, Zip Code

_____
Phone Number