

Appendix A

Video Surveillance, Electronic Door Locks and Duress Alarm Guidelines

- a. Non-state equipment may not be installed in the state computer rack.
- b. No camera or other installed devices will connect to the State network.
- c. No State system will be dual homed to multiple networks. i.e., connected to both the state and county networks.
- d. Hardware or software installed on UJS workstations will need to pass a security approval process and will be installed by UJS technical staff.
- e. The county staff is responsible for management and operation of county installed security systems including video surveillance or electronic door locks.
- f. If access from UJS computers to security systems such as cameras, door locks or duress alarms is desired, that feature should be included in the vendor solution summary. The summary will need to include the anticipated bandwidth utilization for each UJS courthouse user and configuration options to reduce impact on available bandwidth so that UJS business needs are not affected. The summary will also include a list of the available port options that can be verified by SD Bureau of Information and Telecommunications (BIT) security staff to confirm availability prior to installation.
- g. The County may need to allow access through their firewall network for UJS workstations to gain access from the internet.