
JUDGE CONTACT INFORMATION

1. Please enter your name.

Name: **Michelle K. Comer**

ATTORNEY CONTACT

2. Generally, how do you prefer attorney contact? **Email**

3. How do you prefer to receive briefs? **Email**

4. Would you like to receive copies of pleadings and affidavits related to a brief or motion? **No**

5. How do you prefer to receive proposed orders? **Odyssey file and serve**

CIVIL SCHEDULING & PRACTICE

6. What is the preferred method for setting a civil motions hearing, other than in open court? **Attorney conference call with Clerk of Courts and all attorneys must agree to date.**

7. Do you want courtesy copies of the main statutes or cases relied upon in briefs or motions? **Yes**

8. Who should be contacted to request/schedule a telephonic appearance? **Clerk of Courts**

9. Do you require a motion or want some form of notice if the parties have stipulated to an extension of a deadline in a scheduling order? **Yes**

Circuit Judge's Preference Guide

10. Should stipulations between counsel on evidentiary issues and/or legal issues be submitted to you in writing?

No

11. What is the preferred method for scheduling a civil jury trial?

Attorney conference call with Clerk of Courts and all attorneys must agree to date.

12. Do you require pretrial conferences and what agenda do you have for pretrial conferences?

Yes,

If yes, what is your agenda?

Discuss what issues remain, jury instruction submitted, any issues lawyers foresee for trial.

13. Do you have a standard pretrial order?

No

14. Do you have any requirements for court trials that are different from your jury trial expectations?

No

15. How do you conduct voir dire?

Standard. Attorney inquiry beginning with plaintiff.

16. Do you require a pretrial brief?

No

17. Do you require pretrial findings of fact and conclusions of law in a court trial?

Yes,

Please

explain:

This sets forth for the court exactly what each party sees as its issues of fact and law.

18. Is there anything else you would like attorneys to know about how you conduct civil matters?

Respondent skipped this question

CRIMINAL SCHEDULING & PRACTICE

19. What is the preferred method for setting a criminal motions hearing, other than in open court?

Attorney conference call with Clerk of Courts and all attorneys must agree to date.

20. What is the preferred method for seeking a reset of a routine criminal court appearance?

Other:

File motion for continuance with clerk in odyssey.

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21. When a suppression motion is filed, do you require or request a pre-evidentiary brief to lay out the issues to be argued? **No**

22. Do you have any standard sentences or sentencing policies of which attorneys should be aware? **Yes**

23. If answer to previous question is yes, please provide examples. (e.g., no suspended imps in certain situations, fine paid in full on day of sentencing, etc)

Defendants should be prepared to begin serving any imposed jail at the time of sentencing.

24. Is there anything else you would like attorneys to know about how you conduct criminal matters?

No.

COURTROOM PROTOCOL

25. Does the Court prefer that lawyers:

- | | |
|---|------------|
| a. Stand when addressing the court | Yes |
| b. Ask permission to approach an adverse witness | Yes |
| c. Ask permission to approach their own witness | No |
| d. Ask permission before moving about the well of the courtroom | No |
| e. Ask permission to publish an admitted exhibit to the jury | Yes |
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26. Do you allow lawyers to have cell phones in your courtroom? **Yes**

27. Do you mind if lawyers check email, etc while waiting in the gallery for their case to be called? **No**

28. Is there anything else you would like attorneys to know about your preferred courtroom protocol? **Respondent skipped this question**

DOMESTIC CASES

29. Are there any special issues that arise in your courtroom in domestic cases that you would like the Bar to be aware of?

No.

30. Do you have a standard pretrial order? **No**

Circuit Judge's Preference Guide

31. Do you require:

Pre-trial conference	No
Pre-trial mediation	Yes
Asset/Debt spreadsheet (if so, please provide a copy of the required form)	Yes
Pre-trial brief	No
Pre-trial submission of proposed Findings of Fact and Conclusions of Law	Yes

32. If the parties stipulate to temporary or final matters, how do you prefer attorneys proceed?

Notify the Court by email of the same.

33. Is there anything else you would like attorneys to know about how you conduct domestic cases?

No.

COURTHOUSE

34. Does your courtroom/courthouse have any of the following: (please list all applicable counties)

Separate tables for counsel	yes
Accessibility for attorneys, parties and witnesses who use wheelchairs	yes
Podium	yes
Microphone system	yes
Photocopier	yes
Free internet access or law library for visiting lawyers	yes
Screen for video presentation	yes
Computer or television for video presentations	television for video presentation

35. Is there anything not previously addressed that you would like attorneys practicing in your court to know?

Counsel should bring their own technology for presentations and test them ahead of time to ensure they operate properly.
