

## **INSTRUCTIONS ON AFFIDAVIT OF MAILING FOR EVICTION**

This form references specific South Dakota Codified Laws (SDCL), and you can find these laws on the South Dakota Legislature website. If you have any legal questions, it is highly recommended that you consult with an attorney. Court staff are unable to provide you with legal advice or assist you in completing this form. For specific questions related to the forms, you can contact the Legal Form Helpline at 1-855-784-0004 or email UJS staff at [ujssrlhelp@uds.state.sd.us](mailto:ujssrlhelp@uds.state.sd.us).

### **To complete this form, you will need to:**

- Fill in the caption.
- Enter the date you mailed the form.
- Check the box of the form that you mailed (multiple boxes can be marked).
- Enter the street address you mailed to. Include the apartment, suite, or building number if there is one.
- Date and sign once in front of a Clerk of Court or notary.
- File with the Clerk of Court.
- Mail a copy to the Defendant/Tenant(s).

STATE OF SOUTH DAKOTA

IN CIRCUIT COURT

COUNTY OF \_\_\_\_\_

\_\_\_\_\_ JUDICIAL CIRCUIT

<p>_____</p> <p>Plaintiff/Landlord</p> <p>v.</p> <p>_____</p> <p>Defendant/Tenant(s)</p>	<p>Case No.: _____</p> <p style="text-align: center;"><b>AFFIDAVIT OF MAILING (FOR EVICTION)</b></p>
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**THE UNDERSIGNED**, being sworn, hereby states that on this date: \_\_\_\_\_,

I did personally mail, postage prepaid, a true and correct copy of the foregoing: *(Check all documents mailed)*

- Motion for Default Judgment, (UJS Form-113)
- Affidavit in Support of Default Judgment, (UJS Form-114)
- Notice of Hearing, (UJS Form-116)
- Default Judgment (UJS Form-117)
- Notice of Entry of Default Judgment for Eviction and Damages, (UJS Form-118)
- Judgment of Eviction and Damages (UJS Form-138)
- Notice of Entry of Judgment of Eviction and Damages, (UJS Form-139)

to the above-named Defendant/Tenant(s) in this action, at the following address:

\_\_\_\_\_ *(Street Address)*

\_\_\_\_\_ *(City, State, Zip Code)*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Plaintiff/Landlord's Signature

Sworn/affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Plaintiff/Landlord's Printed Name

\_\_\_\_\_  
Plaintiff/Landlord's Mailing Address

\_\_\_\_\_  
Notary/Deputy Clerk/Clerk of Court

\_\_\_\_\_  
City, State & Zip Code

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Landlord's Phone Number