



First Judicial Circuit Court

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Presiding Circuit Judge

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Sean M. O'Brien
Cheryle Gering
Magistrate Judges
Patrick W. Kiner
Tami A. Bern

Memorandum

To: First Circuit Prosecutors

From: Steven R. Jensen, First Circuit Presiding Judge

Date: November 28, 2011

Re: REQUIRED RESTITUTION INFORMATION FORMS

The First Circuit judges have approved the attached restitution form to be used in First Circuit criminal cases in which you as a prosecutor are requesting restitution for one or more victims.

The use of this form is intended to alleviate problems faced by the Clerk's in paying restitution to victims. Because of incomplete information in some cases, the Clerks have had difficulty both in finding victims, as well as determining the amount of restitution to be paid to a particular victim.

The attached forms will also be available in the Clerk's offices. Except as otherwise directed by the judge assigned to the case, you will be required to complete this form and present it to the court and defense counsel prior to, or at the time of sentencing. If you have questions or concerns, please contact Kim Allison at 605-668-3095.

cc: First Circuit Judges

**AURORA, BON HOMME, BRULE, BUFFALO, CHARLES MIX, CLAY, DAVISON,
DOUGLAS, HANSON, HUTCHINSON, MCCOOK, TURNER, UNION & YANKTON COUNTIES**