



- What do I do if I received a summons?
 - Option 1: Complete the paper form and return to the clerk of courts office as instructed
 - Option 2: Complete online form electronically on the UJS Jurors website
<https://ujsjurors.sd.gov>
- Do I have to let my employee serve as a juror?
 - Based on Statutes [16-13-41.1](#) and [16-13-41.2](#): No employer may discharge or suspend any employee for serving as a juror; any employee serving as a juror shall retain and be entitled to the same job status, pay, and seniority as he/she had prior to serving as a juror. However, the employer has discretion as to whether absence for jury duty is with or without pay. Jurors may obtain a certificate of attendance from the Clerk's office in the courthouse.
- How much does the county pay a juror for service?
 - Each juror will be paid \$10.00 for each day they report to the courthouse for jury service, or \$50.00 for each day they are selected to hear a case, plus \$0.51 per mile, round trip mileage from their residence to the courthouse
 - Fees are determined by statute: [16-13-46](#)
- Is there a minimum/maximum age for Jurors?
 - Must be at least 18 years of age to serve
 - Any person 80 years of age or older may request to be excused for age
- Do I have to complete both the online and paper questionnaire?
 - Not both, you must complete one or the other
- What do I do if I have doctors' appointments or travel plans during my scheduled jury duration?
 - Unavailable dates can be entered within the online questionnaire form or you may contact your local clerk of courts office to advise of dates you are unavailable
 - You may be asked to provide written verification
- What is the difference between civil and criminal cases?
 - Criminal cases involve violations of law for which a defendant may be fined or imprisoned, if found guilty
 - Civil cases are disputes between parties involving personal or property rights
 - More information in the Juror Handbook on page 2

- What do I do if I am a student going to school in another town?
 - Contact your local clerk of courts office
- How do I get excused from Jury Service?
 - Any person wishing to be excused from jury service must submit a written request to the clerk of courts office for review by the court. You must receive permission from the presiding judge of the court to be excused. Jury service is both a duty and a privilege.
- What happens if I chose not to show for Jury Service after I have been summoned?
 - Any person who is summoned to appear as a juror and who fails to appear is guilty of contempt of court and may be fined, or imprisoned in the county jail, or both.
- Why do I have to create a MySD account to complete my questionnaire online?
 - To keep your juror information secure and allow access to your Juror Portal that displays the status of your juror record, panel (if any), term of service, date/time you submitted your questionnaire, date/time clerk's office accepted it, and any messages that have been sent out to your panel through email and/or text notification
- Where do I find my Juror Login information?
 - On your Juror Summons under Website Information:

<p>Website information ujsjurors.sd.gov Juror Number: 000000000 Security Code: XXXXX</p>
