

**UJS GRADE STRUCTURE CLASSIFICATION LISTING - 08/24/2026**

| <b>GRADE</b> | <b>CLASSIFICATION</b>                    | <b>CLASS CODE</b> | <b>EEO</b> | <b>SCHEDULE</b> |
|--------------|------------------------------------------|-------------------|------------|-----------------|
| E            | Bailiff                                  | 99-71-01          | 4          | JH              |
|              | Judicial Seasonal                        | 99-00-02          | 5          | JH              |
|              |                                          |                   |            |                 |
| H            | Judicial IT Intern                       | 99-51-04          | 5          | JH              |
|              |                                          |                   |            |                 |
| I            | Court Services Secretary                 | 99-21-05          | 6          | JH              |
|              | Secretary                                | 99-21-03          | 6          | JH              |
|              |                                          |                   |            |                 |
| J            | Deputy Court Clerk I                     | 99-11-01          | 6          | JH              |
|              | Deputy Court Clerk Magistrate I          | 99-11-11          | 6          | JH              |
|              |                                          |                   |            |                 |
| K            | Scheduling Clerk                         | 99-11-13          | 6          | JH              |
|              | Circuit Court Administrative Assistant   | 99-21-06          | 6          | JH              |
|              | Computer Assisted Court Recorder         | 99-71-12          | 6          | JH              |
|              | Accounting Specialist                    | 99-41-03          | 6          | JH              |
|              |                                          |                   |            |                 |
| L            | Deputy Court Clerk II                    | 99-11-02          | 6          | JH              |
|              | Deputy Court Clerk Magistrate II         | 99-11-12          | 6          | JH              |
|              | Legal Secretary                          | 99-21-08          | 6          | JH              |
|              | Legal Research Secretary                 | 99-71-21          | 6          | JH              |
|              |                                          |                   |            |                 |
| M            | Judicial Attorney Intern                 | 99-51-05          | 5          | JH              |
|              |                                          |                   |            |                 |
| N            | Computer Support Specialist              | 99-31-13          | 3          | JH              |
|              | Help Desk Support Specialist             | 99-31-07          | 5          | JH              |
|              | Deputy Supreme Court Clerk               | 99-51-64          | 6          | JH              |
|              | Human Resources Specialist               | 99-31-05          | 6          | JH              |
|              |                                          |                   |            |                 |
| O            | Court Clerk Magistrate I                 | 99-12-11          | 6          | JH              |
|              | Court Services Officer                   | 99-61-21          | 2          | JH              |
|              | Court Reporter                           | 99-71-11          | 6          | JH              |
|              | Court Operations Specialist              | 99-31-06          | 5          | JH              |
|              | Clerk Accountant/Auditor                 | 99-41-06          | 2          | JH              |
|              | Program Coordinator                      | 99-61-41          | 6          | JH              |
|              | Treatment Court Coordinator              | 99-61-32          | 2          | JH              |
|              |                                          |                   |            |                 |
| P            | Court Clerk Magistrate II                | 99-12-12          | 6          | JH              |
|              | Executive Assistant                      | 99-21-09          | 6          | JH              |
|              | Senior Computer Support Specialist       | 99-31-14          | 2          | JH              |
|              | Senior Accountant                        | 99-40-07          | 2          | JH              |
|              | Programmer Analyst                       | 99-31-09          | 2          | JH              |
|              |                                          |                   |            |                 |
| Q            | Circuit Court Law Clerk                  | 99-81-10          | 2          | JS              |
|              | Supreme Court Law Clerk                  | 99-81-11          | 2          | JS              |
|              | Clerk Financial Coordinator              | 99-41-07          | 2          | JS              |
|              | Clerk of Court Liaison                   | 99-51-41          | 2          | JH              |
|              | Court Services Program Coordinator       | 99-61-42          | 2          | JH              |
|              | Children and Tribal Services Coordinator | 99-22-61          | 2          | JH              |
|              | Policy Analyst                           | 99-51-62          | 2          | JS              |
|              | Computer Support Analyst                 | 99-31-16          | 2          | JH              |
|              | Senior Programmer Analyst                | 99-31-10          | 2          | JH              |
|              | I/T Database & Standards Administrator   | 99-31-53          | 2          | JH              |
|              | I/T Training & Help Desk Manager         | 99-31-17          | 2          | JH              |

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|--------------|--------------------------------------------------------------|-------------------|------------|-----------------|
|              | Court Technology Analyst                                     | 99-31-11          | 3          | JH              |
|              | Video Network Specialist                                     | 99-31-20          | 2          | JH              |
|              | Pro Se Coordinator                                           | 99-51-43          | 2          | JH              |
|              | Treatment Court Analyst                                      | 99-61-33          | 2          | JH              |
|              | Public Information Officer                                   | 99-51-60          | 2          | JS              |
|              | Human Resources Generalist                                   | 99-31-22          | 2          | JS              |
|              | Computer Security Analyst                                    | 99-31-54          | 2          | JH              |
|              |                                                              |                   |            |                 |
| R            | Deputy Chief Court Services Officer                          | 99-61-22          | 2          | JS              |
|              | Court Clerk Magistrate III                                   | 99-12-13          | 5          | JS              |
|              | Circuit Court Staff Attorney                                 | 99-71-23          | 2          | JS              |
|              | Network Services Manager                                     | 99-31-15          | 2          | JS              |
|              | I/T Project Manager                                          | 99-31-52          | 2          | JH              |
|              | Business Analyst                                             | 99-21-12          | 2          | JH              |
|              | Permanent Supreme Court Law Clerk                            | 99-81-12          | 2          | JS              |
|              | Judicial Branch Educator                                     | 99-51-70          | 2          | JS              |
|              | Security & Emergency Preparedness Coordinator                | 99-51-42          | 2          | JS              |
|              |                                                              |                   |            |                 |
| S            | Chief Court Services Officer                                 | 99-61-30          | 2          | JS              |
|              | Application Development Manager                              | 99-31-55          | 2          | JS              |
|              | Rural Attorney Recruitment Program Staff Attorney<br>SC&SCAO | 99-51-40          | 2          | JS              |
|              | Staff Attorney – Supreme Court                               | 99-71-22          | 2          | JS              |
|              | Juvenile Svcs Program Manager                                | 99-61-44          | 2          | JS              |
|              | Chief Information Security Officer (CISO)                    | 99-31-51          | 2          | JS              |
|              |                                                              |                   |            |                 |
| T            | Circuit Court Administrator                                  | 99-51-02          | 2          | JS              |
|              | Director of Budget & Finance                                 | 99-51-30          | 1          | JS              |
|              | Director of Information & Technology                         | 99-51-50          | 1          | JS              |
|              | Supreme Court Clerk                                          | 99-51-63          | 2          | JS              |
|              | Director of Court Services                                   | 99-61-40          | 1          | JS              |
|              | Director of Clerk Support                                    | 99-51-45          | 1          | JS              |
|              | Chief of Legal Research                                      | 99-71-20          | 1          | JS              |
|              | Legal Counsel - SCAO                                         | 99-71-25          | 1          | JS              |
|              | Director of Treatment Courts                                 | 99-61-35          | 2          | JS              |
|              | Staff Attorney/Chief of Bar Exam                             | 99-71-26          | 2          | JS              |
|              | Court Services Administrator                                 | 99-61-45          | 1          | JS              |
|              |                                                              |                   |            |                 |
| U            | Deputy State Court Administrator                             | 99-71-24          | 1          | JS              |
|              |                                                              |                   |            |                 |
| W            | State Court Administrator/General Counsel                    | 99-99-71          | 1          | JS              |
|              |                                                              |                   |            |                 |
| Z            | Magistrate Judge                                             | 99-81-05          | 1          | JS              |
|              | Circuit Judge                                                | 99-99-51          | 1          | JS              |
|              | Presiding Circuit Judge                                      | 99-99-52          | 1          | JS              |
|              | Associate Justice                                            | 99-99-53          | 1          | JS              |
|              | Chief Justice                                                | 99-99-54          | 1          | JS              |
|              | Judicial Qualifications Commission                           | 99-99-61          | 1          | JH              |
|              | Board of Bar Examiners                                       | 99-99-62          | 1          | JH              |
|              | CASA Commission                                              | 99-99-63          | 1          | JH              |