

DEFAULT JUDGMENT ACTION COVER SHEET

Anyone seeking a judgment on a collection matter must complete and sign this sheet. The sheet must accompany the pleading.

Is suit on file?

☐ Yes ☐ No

What amount is requested in the Complaint?

Date of Service

Who was served, explain substitute service if made?

Costs of service

Is affidavit of default prepared and filed?

☐ Yes ☐ No

What is the type of debt?

Was any partial payment made on the debt?

☐ Yes ☐ No

Has the partial payment been credited?

☐ Yes ☐ No ☐ N/A

Was collateral involved in the transaction?

☐ Yes ☐ No

Please state the original value of collateral.

Was the collateral repossessed?

☐ Yes ☐ No ☐ N/A

Was the collateral sold?

☐ Yes ☐ No ☐ N/A

What proceeds resulted from the sale of the collateral?

Have the proceeds been credited against the debt?

☐ Yes ☐ No

Are you requesting pre-judgment interest? If yes, you must file Affidavit outlining requested amount and supporting documents.

☐ Yes ☐ No

Amount of prejudgment interest requested

Rate of interest used to calculate prejudgment interest

Date interest starts to run

Is this an open account collection? If yes, limited to Ten percent.

☐ Yes ☐ No

If yes, interest is limited to ten percent.

Was an attorney used in the prosecution of this claim?

☐ Yes ☐ No

Are you requesting attorney fees?

☐ Yes ☐ No

If so, please state the amount

The undersigned attorney expressly states under oath that the statutory and procedural requirements of the State of South Dakota have been met, that default judgment is appropriate and authorized under law, that the undersigned is not aware of any defects in the pleading, service, or prosecution of the case that would prohibit the entry of the requested default judgment.

Dated _____

[Attorney's Name]

Subscribed and sworn to before me
This _____ day of _____, _____

Notary Public, South Dakota
My commission expires: