

CIP Committee Meeting  
Conference Call  
May 22, 2020  
10:00 am – 12:00 pm (CT)

**Attending:** Judge Myren, Susan Compaan, Representative Timothy Johns, Kate Kelley, Carrie Mees, Dr. Becky Guffin, Roxie Erickson, Lisa Fleming, Pam Bennett, Vicki Burger, Virgena Wieseler, Lisa Von Wald, Judge Shelton, Dave Valandra, Carrie Sanderson, and Sara Kelly

**Absent:** Judge Comer

**Approve February 5, 2020 minutes:** No changes noted.

**Updates from February meeting:** Sara Kelly reported the Children's Justice Conference, scheduled for May 14, 2020, was canceled due to COVID-19. There is no plan now to reschedule, the committee can have further discussion as COVID-19 subsides. The quality legal representation presentations due to be held June 16, 2020 was postponed and will be held once rescheduled.

The Family Dependency Treatment Court conference was switched to a virtual conference May 26 – May 29. Sara Kelly reported she will have a conference call with Judge Means and Tiffany Barthel after the conference to continue with a plan to present to the State Court Administrator and Chief Justice.

The revisions to the attorney training video were slowed due to COVID -19, but Sara is working with DSS to get the revised script ready for Epicosity to begin revisions.

The CIP State Team Meeting was held March 12-13, 2020, the team attended one day and left early due to a state of emergency being announced for Washington DC. Sara stated she did get a copy of Iowa's example of the pilot project 4 Questions/7 Judges. Iowa did a pilot of judges asking four questions when a temporary custody request is made. Iowa reported a decrease in emergency placement. Sara will share the sample of 4 Questions/7 Judges.

The court observation has slowed due to COVID-19 and the potential contract observer not able to travel. The plan is to complete the observations once the COVID-19 pandemic restrictions is lifted.

**Community Response to Child Abuse Conference – Update/Discussion:** Sara Kelly stated the October 2020 conference is undecided at this time due to COVID-19 concerns and being able to meet CDC requirements of social distancing. The planning committee explored the option of moving the conference to April/May 2020, but after confirming potential dates and availability of attendees April/May is not a good option. Sara reported the planning committee is exploring the option of a virtual conference and a small scaled down option for October 2020. Sara asked Carrie Sanderson to report on the contract issue with the Sioux Falls Convention Center. Carrie reported the USD legal and contract departments are in negotiation with the conference center on the contract obligations and finding the best solution. Kate Kelley stated she appreciated the

conference and would appreciate a virtual conference option. Kate also reported that VOCA will not fund any in-person training now. Carrie Sanderson stated she received reports from federal funders that no in-person trainings are approved now. Virgena Wieseler stated the department is moving staff certification and other trainings to virtual and wouldn't send staff to an in-person conference in October. Judge Myren commented he attended a virtual conference through Zoom and has held hearing with Zoom and it has worked well. Dave Valandra asked how the witness testimony is like in the courtroom, Judge Myren stated witness testimony has been held virtually and works well. Sara Kelly stated she will keep the CIP Committee updated as the planning progresses.

**Updates on DSS Program Improvement Plan (PIP) and collaborative activities:** Paul Anderson and Tonia Bogue joined the meeting to present sample data report prototypes they are working on for judges to have an overview of what is happening in their Judicial Circuit for children in care. Judge Myren commented he liked the reports and asked if the raw data reports will continue with the overview reports so there is something to compare to. He also asked if the reports could be done by county and by judge. Paul stated they are working on county reports and it's possible to narrow the report by judge. Virgena Wieseler stated the raw data report with the children's names will continue and the overview reports will a visual enhancement. Susan Compaan asked where the data was coming from. Paul stated it comes from the states FACIS system. Sara Kelly stated she is continuing to do the annual case file review and cross-check reports with the department to ensure quality data is being reported on. Sara Kelly asked Judge Myren if he would like the sample reports to be presented to the Presiding Judges for their input. Judge Myren said he would do that once Virgena Wieseler approves the reports and they are ready to present.

**CIP Membership – new and renewed members:** Sara Kelly state Corey Brubakken has retired from the Pennington County Sheriff's Office and there is a vacancy for law enforcement on the CIP Committee. Roxie Erickson gave Dustin Lawrence as a potential committee member. Vicki Burger gave Mike Colwill's name and Carrie Mees gave Robert Forster's name. Sara Kelly will follow up with the Chief Justice and the recommendations.

The terms for 2020 membership are: Carrie Sanderson, Vicki Burger, Roxie Erickson, Susan Compaan, and Judge Myren – all committee members agreed to continue for another term.

**CIP Basic Grant Application** – Sara Kelly asked the CIP Committee Members thoughts on expanding the reimburse to CASA for more than payroll. CASA programs receive VOCA funds to cover most of payroll and CIP funds can't reimburse to other federal funds. Kate Kelley stated the VOCA funds have increase significantly over the past few years and programs are using VOCA funds for staff salaries. Kate stated it would be helpful if CIP funds could expand and help with operating costs. Carrie Sanderson stated she supports the idea of expanding reimbursement. Judge Shelton asked what the bylaws or

federal requirements are for the CIP funding. Sara Kelly stated the CIP Committee doesn't have bylaws, but will confirm with the CIP federal program instructions for the allowable reimbursement of funds. Judge Myren asked for a specific proposal and outline what items the funds could reimburse to and the committee can vote on it at the next meeting. Sara stated she has a meeting with the CASA program directors June 2 and will get that to the committee shortly thereafter.

**CIP Basic Grant Fund Awards (\$135,845):** Kate Kelley excused

Judge Myren gave an overview of the CIP Basic Grant funds and the support they have provided in the past to the CASA programs. Judge Myren commented on the SD CASA Commission meeting and presentation he listened to on April 30, 2020. He reported the presentations were all good and no concerns with any programs. He emailed out a percentage analysis earlier today to the committee members (minus Kate Kelley). Carrie Mees stated she listened to the presentations as well and was impressed with the achievements of the programs and how they are handling the situation with COVID-19. Virgena Wieseler agreed with the proposal Judge Myren emailed to the committee. Representative Johns, Dr. Guffin, Judge Shelton and Pam Bennett all concurred with the proposal. Judge Myren moved to approve the proposed award amounts of:

First Circuit CASA - \$22,000

Southeast CASA - \$11,000

Sioux Falls CASA - \$23,000

East Central CASA - \$19,500

Northern Hills CASA - \$24,000

Seventh Circuit CASA – \$36,345

Virgena Wieseler second the motion

No opposed – motion carried

**Next Meeting:** Sara Kelly will meet with Judge Myren for future dates and notify the committee accordingly.