
JUDGE CONTACT INFORMATION

1. Please enter your name.

Name: **Heidi L. Linngren**

ATTORNEY CONTACT

2. Generally, how do you prefer attorney contact? **Email**

3. How do you prefer to receive briefs? **Email**

4. Would you like to receive copies of pleadings and affidavits related to a brief or motion? **Yes, via email with hard copy also sent via U.S. Mail**

5. How do you prefer to receive proposed orders? **Email**

CIVIL SCHEDULING & PRACTICE

6. What is the preferred method for setting a civil motions hearing, other than in open court? **Contact Court Administration and attorney may schedule with notice to other attorney**

,
Other:
Anything that requires more than 15 minutes, please email me and I will give options for dates and times

7. Do you want courtesy copies of the main statutes or cases relied upon in briefs or motions? **Yes**

8. Who should be contacted to request/schedule a telephonic appearance? **Court Administration**

Circuit Judge's Preference Guide

9. Do you require a motion or want some form of notice if the parties have stipulated to an extension of a deadline in a scheduling order?

No

10. Should stipulations between counsel on evidentiary issues and/or legal issues be submitted to you in writing?

Yes

11. What is the preferred method for scheduling a civil jury trial?

Email Court directly with cc: to other attorneys of record

12. Do you require pretrial conferences and what agenda do you have for pretrial conferences?

Yes,
If yes, what is your agenda?:
Issues left remaining to be determined on a case by case basis

13. Do you have a standard pretrial order?

No

14. Do you have any requirements for court trials that are different from your jury trial expectations?

No

15. How do you conduct voir dire?

Parties conduct voir dire

16. Do you require a pretrial brief?

Yes

17. Do you require pretrial findings of fact and conclusions of law in a court trial?

Yes,
Please explain:
2 weeks prior unless otherwise specified on a case by case basis

18. Is there anything else you would like attorneys to know about how you conduct civil matters?

Email is my preferred method of communication and simply ask, if you have questions.

CRIMINAL SCHEDULING & PRACTICE

Circuit Judge's Preference Guide

19. What is the preferred method for setting a criminal motions hearing, other than in open court? **Email Court directly with cc: to other attorneys of record**

20. What is the preferred method for seeking a reset of a routine criminal court appearance? **Email Court directly with cc: to other attorneys of record**

21. When a suppression motion is filed, do you require or request a pre-evidentiary brief to lay out the issues to be argued? **No**

22. Do you have any standard sentences or sentencing policies of which attorneys should be aware? **No**

23. If answer to previous question is yes, please provide examples. (e.g., no suspended imps in certain situations, fine paid in full on day of sentencing, etc) **Respondent skipped this question**

24. Is there anything else you would like attorneys to know about how you conduct criminal matters?

All initial Presentence Investigations (PSIs) shall be set up with Court Services by the defense attorney on the day ordered or as soon as reasonably possible.

COURTROOM PROTOCOL

25. Does the Court prefer that lawyers:

- | | |
|---|------------|
| a. Stand when addressing the court | No |
| b. Ask permission to approach an adverse witness | Yes |
| c. Ask permission to approach their own witness | No |
| d. Ask permission before moving about the well of the courtroom | No |
| e. Ask permission to publish an admitted exhibit to the jury | Yes |
-

26. Do you allow lawyers to have cell phones in your courtroom? **Yes**

27. Do you mind if lawyers check email, etc while waiting in the gallery for their case to be called? **No**

28. Is there anything else you would like attorneys to know about your preferred courtroom protocol? **Respondent skipped this question**

DOMESTIC CASES

Circuit Judge's Preference Guide

29. Are there any special issues that arise in your courtroom in domestic cases that you would like the Bar to be aware of?

Security handles these matters. If you feel that something requires extra security or should be noted ahead of time, please email the Court with counsel from the other side or other party, via email

30. Do you have a standard pretrial order? **No**

31. Do you require:

Pre-trial conference	Yes
Pre-trial mediation	Yes
Asset/Debt spreadsheet (if so, please provide a copy of the required form)	Yes
Pre-trial brief	No
Pre-trial submission of proposed Findings of Fact and Conclusions of Law	Yes

32. If the parties stipulate to temporary or final matters, how do you prefer attorneys proceed?

Contact the Court for information purposes via email

33. Is there anything else you would like attorneys to know about how you conduct domestic cases?

No

COURTHOUSE

34. Does your courtroom/courthouse have any of the following: (please list all applicable counties) **Respondent skipped this question**

35. Is there anything not previously addressed that you would like attorneys practicing in your court to know? **Respondent skipped this question**
