

Participant Handbook

Sixth Circuit Drug & DUI
Problem Solving Court

Revised September 2019

—PROBLEM SOLVING—
COURTS
WORK
MAKING A DIFFERENCE



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Mission

The mission of Sixth Circuit Drug/DUI Court is to enhance public safety and to improve the quality of life for participants, families, and the community by providing a judicially supervised regimen of treatment, supervision and case management to participants that are eligible for the Drug/DUI Court.

Program Goals

1. Increase public safety by integrating the Criminal Justice System with treatment systems and community resources.
2. Increase individual length of involvement in treatment and other maintenance systems.
3. Increase the number of offenders able to work, parent, and participate in the community as sober and productive citizens.
4. Reduce incarceration time for non-violent offenders.
5. Reduce recidivism.

Introduction

What is Drug/DUI Court

Drug/DUI Court is a judicially supervised alternative program to incarceration for certain drug offenses and driving under the influence (DUI) offenses. Drug/DUI Courts are a collaborative community effort to hold offenders accountable, increase public safety and decrease recidivism.

Program Outline

Drug/DUI Court is a voluntary program, which includes regular appearances before the Drug/DUI Court Judge, frequent and random drug testing, substance abuse counseling in individual and group settings, mental health counseling, educational classes, a system of behavior modification based on incentives and sanctions, and intense community supervision by the Drug/DUI Court Team. Drug/DUI Court requires participants to participate in community support groups and to be employed. The program length is determined by the Team. The length of the program is at least sixteen months. Clients will remain on probation for a minimum of 30 days after program completion; an assessment of discharge will be based on individual circumstances after graduation and an exit interview.

Screening and Eligibility for Drug Court:

The Drug Court will give preference to timely applications that meet the screening eligibility, subject to the capacity of the Drug Court. Applicants meeting the following criteria will be considered for admission:

- Felony drug offender over the age of eighteen;
- Applicant cannot have a current conviction for distribution of a controlled substance or marijuana;
- Is approved for Drug Court through a legal screening done by prosecutor with jurisdiction over the offense
- Willingness to participate in the Drug Court program on a voluntary basis as demonstrated by completion of a signed application;
- Applicant cannot be a registered sex offender or be required to register as a sex offender;
- Applicant cannot have a violent offense conviction as defined by SDCL § 22-1-2(9);¹ Federal Court, or an equivalent conviction in another state
- Applicant has been assessed for eligibility using a validated risk-needs assessment tool and a validated clinical assessment tool, is addicted to illicit drugs or alcohol and is at substantial risk for reoffending or failing to complete a less intensive disposition, such as standard probation or pretrial supervision;
- Applicant may have a co-occurring disorder or other medical condition and still be considered for the program;
- Applicant has made reasonable efforts to ensure that the time between arrest and entry into the Drug Court program is between 30-50 days;
- Applicant resides within 25 miles of the Stanley County Courthouse in order to allow for intensive supervision.

¹ "Crime of violence," any of the following crimes or an attempt to commit, or a conspiracy to commit, or a solicitation to commit any of the following crimes: murder, manslaughter, rape, aggravated assault, riot, robbery, burglary in the first degree, arson, kidnapping, felony sexual contact as defined in § 22-22-7, felony child abuse as defined in § 26-10-1, or any other felony in the commission of which the perpetrator used force, or was armed with a dangerous weapon, or used any explosive or destructive device.

Screening and Eligibility for DUI Court:

The DUI Court will give preference to timely applications that meet the screening eligibility, subject to the capacity of the program. Applicants meeting the following criteria will be considered for admission:

- Felony DUI offender over the age of eighteen;
- Applicant cannot have a current conviction for distribution of a controlled substance or marijuana;
- Is approved for DUI Court through a legal screening done by prosecutor with jurisdiction over the offense
- Willingness to participate in the DUI Court program on a voluntary basis as demonstrated by completion of a signed application;
- Applicant cannot be a registered sex offender or be required to register as a sex offender;
- Applicant cannot have a violent offense conviction as defined by SDCL § 22-1-2(9);² Federal Court, or an equivalent conviction in another state
- Applicant has been assessed for eligibility using a validated risk-needs assessment tool and a validated clinical assessment tool, is addicted to illicit drugs or alcohol and is at substantial risk for reoffending or failing to complete a less intensive disposition, such as standard probation or pretrial supervision;
- Applicant may have a co-occurring disorder or other medical condition and still be considered for the program;
- Applicant has made reasonable efforts to ensure that the time between arrest and entry into the DUI Court program is between 30-50 days;
- Applicant resides within 25 miles of the Stanley County Courthouse in order to allow for intensive supervision.

² "Crime of violence," any of the following crimes or an attempt to commit, or a conspiracy to commit, or a solicitation to commit any of the following crimes: murder, manslaughter, rape, aggravated assault, riot, robbery, burglary in the first degree, arson, kidnapping, felony sexual contact as defined in § 22-22-7, felony child abuse as defined in § 26-10-1, or any other felony in the commission of which the perpetrator used force, or was armed with a dangerous weapon, or used any explosive or destructive device.

Chemical Dependency

Chemical dependence is a maladaptive pattern of substance use, leading to clinically significant impairment or distress, as manifested by three (or more) of the following, occurring at any time in the same 12-month period:

Tolerance, as defined by either of the following:

- a. A need for markedly increased amounts of the substance to achieve intoxication or the desired effect.
- b. Markedly diminished effects with continued use of the same amount of the substance.

Withdrawal, as manifested by either of the following:

- a. The characteristic withdrawal syndrome for the substance.
- b. The same (or a closely related) substance is taken to relieve or avoid withdrawal symptoms.

The substance is often taken in larger amounts or over a longer period than was intended. There is a persistent desire or unsuccessful efforts to cut down or control substance use. A great deal of time is spent in activities necessary to obtain the substance (e.g., visiting multiple doctors or driving long distances), use the substance (e.g., chain-smoking), or recover from its effects.

Important social, occupational, or recreational activities are given up or reduced because of substance use. The substance use is continued despite the knowledge of having a persistent or recurrent physical or psychological problem that is likely to have been caused or exacerbated by the substance (e.g., current cocaine use despite recognition of cocaine-induced depression, or continued drinking despite recognition that an ulcer was made worse by alcohol consumption).

Process of Admission

The process of admission to the program is as follows:

1. The States Attorney completes a legal screening to determine if an applicant meets the criteria of the program. The applicant will be notified if they are eligible to apply to the Drug/DUI Court via their defense attorney.
2. The applicant must submit an application to the Drug or DUI Team with the assistance of their attorney. The goal is to have participants in the program within 30-50 days of the arrest.
3. Upon receipt of an application, Court Services will meet with the applicant. At that time the Court Services Officer will conduct a risk and needs assessment referred to as the LSI-R. Only applicants scoring a high overall risk score on the LSI-R will be considered for the program.
4. The applicant will meet with a licensed chemical dependency counselor who is part of the Drug/DUI Team. A Drug Court applicant will meet the criteria of the program if they have a drug dependency diagnosis on the chemical dependency evaluation/SASSI screening. A DUI Court applicant will meet the criteria of the program if they have a chemical dependency diagnosis on the chemical dependency evaluation/SASSI screening.

If the applicant meets the criteria, submits an application, scores a qualifying score on the LSI-R, and receives the appropriate diagnosis from the chemical dependency evaluation; the application will then be considered by the entire Drug or DUI Court Team. The Team will base its decision on the information received by the Team and the capacity of the program. The applicant or applicant's attorney will be given written notice of the Team's decision. If the applicant is accepted into the program, an arraignment/sentencing hearing will be scheduled. In the event, that the applicant is not accepted, the applicant will go back to the traditional court process.

Participant's Rights

As a Sixth Circuit Drug/DUI Court candidate you understand that by agreeing to participate in the Sixth Circuit Drug/DUI Court prior to proceeding through the usual court proceedings such as a preliminary hearing, arraignment and trial, that you are giving up and waiving the right to have an attorney of your choosing or one appointed by the court, if you cannot afford to hire an attorney. You are giving up the right to obtain reports, witnesses' statements, or laboratory test results and review them prior to deciding to waive your rights to a preliminary hearing or trial depending on the type of case.

As a Sixth Circuit Drug/DUI Court candidate, understand that by agreeing to participate in the Court prior to proceeding through the usual court proceedings, that you are giving up and waiving the right to question or dispute the legality of the search or seizure or traffic stop or the

bringing of the criminal case against you, whichever may be applicable. You also understand that by entering a guilty plea you are giving up the right to a trial by jury or other means.

Participant Goals

Although the Drug/DUI Court Team will work with you on individual goals, the following are goals for every participant:

1. To learn to be alcohol and/or drug free
2. To learn better life coping skills
3. To adjust to drug/alcohol-free lifestyle
4. To develop a non-criminal pattern of living
5. To enhance employment skills
6. To attend Team approved support groups
7. To increase social skills
8. To enhance self-esteem and self-motivation
9. To develop a relapse prevention plan
10. To accept responsibility for financial obligations and learn budgeting skills
11. To develop time management skills

Driving While in the Program

In order to ensure the safety of the public and the integrity of the program, special rules exist for participants related to operating motor vehicles. All participants in DUI Court will have a period of time in Phase 1 when they will be prohibited from driving. Participants who violate conditions regarding driving may have the following sanctions imposed:

- Jail time imposed
- Termination from the program

Based on each participant's prior record, a participant might be eligible to earn a work permit while in the program. Participants will be expected to follow the rules and restrictions of those work permits. Violations of a work permit may result in sanctions, such as:

- Loss of work permit
- Jail time
- New law violation
- Termination from the program

Drug/DUI Court Proceedings

The Drug/DUI Court is a specialized court, operating on a weekly basis and dedicated to the assessment and supervision of participants. The Drug/DUI Court Team will meet prior to court. Drug/DUI Court is open to family members or other members of a participant's support network. Children may attend court when appropriate. Individuals present in the courtroom, other than the participants, may observe but not participate in proceedings. Individuals wishing to provide input to the Drug/DUI Court Team are encouraged to do so in writing.

Court Appearance Rules

Rules are needed to foster a supportive working environment so everyone involved can achieve their goals. The Drug/DUI Court Judge will review any infraction of the rules and may impose sanctions.

1. **Appropriate clothing** is expected at all times. Clothing that has drug or alcohol related themes, or promoting alcohol or drug use is not allowed. This is a professional setting, no flip-flops, jogging suits, T-shirts with offensive statements, etc. The following actions will not be tolerated:
 - Violence or threats of any kind
 - Use and/or possession of drug/alcohol
 - Belligerent behavior
 - Possession of any type of weapon
 - Inappropriate sexual behavior or comments
2. You may not have cellular phones powered on while in the courtroom, or in individual or group sessions.

You are expected to maintain appropriate behavior at all times during court sessions and while in the courthouse. The Judge and Team members shall be addressed with respect. Unless prior approval is given, you will remain present for the entire length of the Drug/DUI Court proceedings. We do encourage you to show your support to fellow participants by applause. Your behavior and demeanor while in the courthouse is a reflection of yourselves and of the entire program. Maintaining appropriate behavior is a sign of the progress you and your fellow participants are making towards recovery.

Confidentiality

Confidential Records: Confidential records prepared or maintained by Court Services Officers may be disclosed to the Drug/DUI Team for the sole purpose of assisting the Drug/DUI Team in evaluating an applicant or supervising a participant in Drug/DUI Court. In the event such confidential records are disclosed to the Team, member of the Drug/DUI Team may only use the information contained in the records in the course of their duties on the Drug/DUI Team. Members of a Drug/DUI Team may not use or disclose the information contained in the confidential records for any purpose outside the scope of their duties on the Team.

Drug Testing

Random drug testing in order to determine compliance with the rules of the Drug/DUI Court program is a critical component for participation in the program. Drug testing takes place a minimum of 2-3 per week; however, additional testing may occur. Testing will be conducted by Court Service Officers and Court Services Support Specialist; at office visits, and at Drug/DUI Court sessions. Testing can occur at any time while participating in Drug/DUI Court. Drug testing will be physically observed by the appropriate sex and any detectable level of alcohol or

controlled substance will be considered as a positive test. Upon a positive test, a participant will be taken into custody in order to protect public safety.

Drug Court Phases

This Drug Court program has five (5) phases and each phase contains a number of requirements that the participant must follow. Phase requirements are listed below. Each participant is required to submit a written application for phase advancement and graduation. This application must be submitted prior to the Team Meeting. The total program length is at least 16 months. Each participant will be required to complete program assessments at intake, completion of Phase 2, and at the completion of program. Prior to graduating from the program, each participant must complete a Program Exit Survey. Program graduations will be held twice a year.

DUI Court Phases

This DUI Court program has five (5) phases and each phase contains a number of requirements that the participant must follow. Phase requirements are listed below. Each participant is required to submit a written application for phase advancement and graduation. This application must be submitted prior to the Team Meeting. The total program length is at least sixteen months. Each participant will be required to complete program assessments at intake, completion of Phase 2, and at the completion of program. Before graduating from the program, each participant must complete a Program Exit Survey. Program graduations will be held twice a year.

Each participant will have an Individualized Treatment Plan and a Case Management Plan developed, in conjunction with the Probation Change plan. The plans will outline goals for each participant that must be achieved before advancing to the next phase. Upon completion of each Phase, a written request must be submitted to the Team prior to the Team Meeting and the participant will be expected to present his/her request in Court to being considered for Phase advancement.

Graduation

Graduations will occur two times each year during the months of May and November. A participant might reach their 120 days in Phase Five prior to the graduation date, but the participant will remain in Phase Five until a graduation ceremony is held. Graduation from the Drug/DUI Court is a very important community event. Participants are encouraged to invite family, close friends and employers to the graduation. **Participates are expected to dress up for this this event.**

Upon successful completion of all five (5) phases, meeting graduation requirements; and with the recommendation of the Drug/DUI Court Team, the participant will graduate from the Drug/DUI Court.

Incentives

While individuals are participating in the Drug/DUI Court Program, they may receive incentives in order to reinforce positive behaviors. An incentive is an acknowledgement by the Drug/DUI Court Team that the participant has reached a milestone, accomplished a specific goal, or otherwise exhibited positive behavior or change. It is important to acknowledge achievements and progress in some tangible way. When participants consistently and positively participate in the Drug/DUI Court Program; they may receive incentives for maintaining sobriety and abiding by the conditions of the Drug/ DUI Court Program.

Types of Incentives

Incentives may include the following:

- Progression in the program
- Applause
- Acknowledgement from the bench
- Reduction in fines
- Reduction in jail days
- Group incentives
- Gift Cards
- Payment for GED testing
- School supplies
- Reduction in supervision
- Reduction in court attendance
- 24/7 Sobriety Program coupons
- Payment of SCRAM fees
- Tickets to movie theatre/productions
- Medals to mark milestones
- Achievement certificates
- Graduation

Violations

A violation is a behavior or action that conflicts with program rules, policies, or recommendations. This might include a participant missing a meeting, missing an appointment, failing to report as directed, dishonesty, or any other behavior deemed detrimental to the participant or the Drug/DUI Court.

Types of Violation:

Violations may include the following:

- Missing or being late for appointments, classes, individual therapy, CSO appointments, and PBTS
- Curfew violation
- Positive drug tests or failure to report for drug tests
- Positive PBT readings or failure to comply with the 24/7 Sobriety Program Rules
- Failure of Standardized Field Sobriety Tests (SFSTs) or Drug Recognition Expert evaluation (DREs)
- Unapproved visitors staying at house
- Infractions related to employment

- Driving without license or work permit
- Driving in violation of work permit
- Poor attitude
- Dishonesty

Sanctions

A sanction is a response to a violation. The seriousness of the violation determines the severity of the sanction imposed. Not only are more severe sanctions imposed for more serious violations, but also as violations accumulate, the sanctions become more severe.

Any violations of the Drug/DUI Court Program rules, policies, or recommendations will result in the immediate imposition of sanctions, as determined by the Drug/DUI Court Judge or Drug/DUI Court Team. The Team will individualize sanctions as deemed appropriate.

Types of Sanctions

Sanctions can include but are not limited to the following:

- Increased Court appearances
- Increased drug testing
- Temporary incarceration
- Phase demotion or delay in phase promotion
- Written assignments to be read to the Court
- Verbal reprimands from the Court
- Community service
- House arrest
- Court watch
- Electronic monitoring
- Daily written schedule
- Curfew
- In Court apology
- Honesty journal
- Daily check-in with Court Services Office
- Termination

Termination

Termination from the program is evaluated on an individual basis. Any termination proceeding should be conducted on the record during regularly scheduled Court sessions. Recommendation to terminate a participant will be made by the Drug/DUI Court Team.

Termination may be made for any of the following reasons:

- Concern for public safety
- Threat to the integrity of the program
- Available treatment options have been exhausted
- Participant is no longer working towards recovery
- Violating rules of the Drug/DUI Court
- Commission of a new crime
- Failure to attend Drug/DUI Court hearings
- Abandonment of treatment program
- Evidence that participant is involved with drug dealing, or driving while under the influence
- Evidence that participant is involved in any threatening, abusive, or violent verbal or physical behavior towards anyone
- Tampering with drug/alcohol screening tests
- Inability to pass required drug/alcohol screening tests for any reason
- Failure to make satisfactory progress
- Any other grounds that the Drug/DUI Court Team finds sufficient for termination

Voluntary Removal

The participant may request to be removed from the program; before you make a request, you should visit with an attorney. If you have absconded or have run off from court services supervision while in the Drug Court Program, you will be considered to have voluntarily removed yourself.

Court Fees

The Court will impose Court fees which can include restitution, fines, court costs and attorney fees. The Court Services Officer will meet with the participant and set up a payment plan. The participants are required to make regular payments for court related fines and fees. The participants are also responsible for prior outstanding court fees and must be in compliance with child support orders.

Program Fees

Participants may be required to pay for testing, monitoring, and treatment while in the program. Failure to make timely payments could result in delayed completion of the program.

SHOW UP

TRY

BE HONEST

Drug Court

Phase 1: (minimum of 60 days)

- ❑ Attend Sixth Circuit Drug Court weekly
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Develop a Treatment Relapse Prevention Plan
- ❑ Comply with the directives of Court and Drug Court Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit Drug Court Team (10PM-6AM)
- ❑ Have preapproved, appropriate housing and roommates
- ❑ Obtain an appointment for a physical from a medical provider
- ❑ Participate in Community Service Learning projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program
- ❑ Attend a minimum of 2 support group meetings each week
- ❑ Undergo a minimum of 3 UA's each week and additional tests as directed
- ❑ Maintain the Drug Court Participant planner

In order to advance:

- ❑ Have 30 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'History of My Drug Use'
- ❑ Complete short phase advancement application

Drug Court

Phase 2: (minimum of 90 days)

- ❑ Attend Sixth Circuit Drug Court weekly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Comply with the directives of the Court and Drug Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit Drug Court Team (11PM-6AM)
- ❑ Maintain approved housing and roommates
- ❑ Actively seek & obtain employment, training or education (30 hrs)
- ❑ Gather and organize financial paperwork to put together a budget assessment
- ❑ Complete a wellness form questionnaire
- ❑ Obtain a physical from a medical provider (provide proof)
- ❑ Obtain a support group sponsor of the same sex
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program
- ❑ Attend a minimum of 3 support groups each week
- ❑ Undergo a minimum of 3 UA's each week and additional tests as directed
- ❑ Maintain the Drug Court Participant planner

In order to advance:

- ❑ Have 45 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'How Drugs Have Affected My Life'
- ❑ Complete short phase advancement application

Drug Court

Phase 3: (minimum of 90 days)

- ❑ Attend Sixth Circuit Drug Court twice a month (Medium & Large) or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Comply with the directives of the Court and Drug Court Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit Drug Court Team (Midnight-6AM)
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing and roommates
- ❑ Participation in a wellness plan
- ❑ Follow the budget assessment plan
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program
- ❑ Attend a minimum of 3 support groups each week
- ❑ Undergo a minimum of 3 UA's each week and additional tests as directed
- ❑ Maintain the Drug Court Participant planner

In order to advance:

- ❑ Have 60 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'What I Want to Get out of Drug Court'
- ❑ Complete short phase advancement application

Drug Court

Phase 4: (Minimum of 120 days)

- ❑ Attend Sixth Circuit Drug Court monthly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate and comply with treatment recommendations & change plan
- ❑ Report to supervision meetings as instructed
- ❑ No curfew or curfew as directed
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing
- ❑ Continue participation in wellness plan
- ❑ Participate and follow the rules of the 24/7 Sobriety Program as directed
- ❑ Attend a minimum of 3 support groups each week
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Undergo a minimum of 3 UA's each week and additional tests as directed
- ❑ Maintain the Drug Court participant planner

In order to advance:

- ❑ Have 120 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court— 'Saying Goodbye to My Drug'
- ❑ Complete short phase advancement application

Drug Court

Phase 5: (Minimum of 120 days)

- ❑ Attend Sixth Circuit Drug Court monthly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate and comply with treatment recommendations & change plan
- ❑ Report to supervision meetings as instructed
- ❑ No curfew or curfew as directed
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing
- ❑ Continue participation in wellness plan
- ❑ Attend a minimum of 3 support groups each week
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Undergo a minimum of 2 UA's each week and additional tests as directed
- ❑ Develop a continuing care plan
- ❑ Maintain the Drug Court participant planner

In order to commence:

- ❑ Have 120 continuous days of sobriety
- ❑ Complete Phase 5
- ❑ Complete graduation paperwork

DUI Court

Phase 1: (minimum of 60 days)

- ❑ Attend Sixth Circuit DUI Court weekly
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Develop a Treatment Relapse Prevention Plan
- ❑ No driving is allowed in Phase 1
- ❑ Comply with the directives of the Court and DUI Court Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit DUI Court team (10PM-6AM)
- ❑ Have preapproved, appropriate housing and roommates
- ❑ Obtain an appointment for a physical from a medical provider
- ❑ Participate in Community Service Learning projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program
- ❑ Attend a minimum of 2 support group meetings each week
- ❑ Undergo a minimum of 2 UA's each week and additional tests as directed
- ❑ Maintain the DUI Court Participant planner
- ❑ Have 30 continuous days of sobriety

In order to advance:

- ❑ Have 30 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'History of My Drug Use'
- ❑ Complete short phase advancement application

DUI Court

Phase 2: (minimum of 90 days)

- ❑ Attend Sixth Circuit DUI Court weekly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Comply with the directives of the Court and DUI Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit DUI Court Team (11PM-6AM)
- ❑ Maintain approved housing and roommates
- ❑ Actively seek & obtain employment, training or education (30 hrs)
- ❑ Gather and organize financial paperwork to put together a budget assessment
- ❑ Complete a wellness form questionnaire
- ❑ Participate in a Community Service Learning Projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program
- ❑ Attend a minimum of 3 support groups each week
- ❑ Undergo a minimum of 2 UA's each week and additional tests as directed
- ❑ Maintain the DUI Court Participant planner

In order to advance:

- ❑ Have 45 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'How Drugs Have Affected My Life'
- ❑ Complete short phase advancement application

DUI Court

Phase 3: (minimum of 90 days)

- ❑ Attend Sixth Circuit DUI Court twice a month (Medium & Large) or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate, and comply with treatment recommendations & change plan
- ❑ Comply with directives of the Court and DUI Court Team
- ❑ Report to supervision meetings as instructed
- ❑ Abide by the curfew set by the Sixth Circuit DUI Court Team (Midnight-6AM)
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing and roommates
- ❑ Participation in a wellness plan
- ❑ Follow the budget assessment plan
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Participate and follow the rules of the 24/7 Sobriety Program as directed
- ❑ Attend a minimum of 3 support groups each week
- ❑ Undergo a minimum of 2 UA's each week and additional tests as directed
- ❑ Maintain the DUI Court Participant planner

In order to advance:

- ❑ Have 60 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'What I Want to Get out of Drug Court'
- ❑ Complete short phase advancement application

DUI Court

Phase 4: (Minimum of 120 days)

- ❑ Attend Sixth Circuit DUI Court monthly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate and comply with treatment recommendations & change plan
- ❑ Report to supervision meetings as instructed
- ❑ No curfew or curfew as directed
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing
- ❑ Continue participation in wellness plan
- ❑ Participate and follow the rules of the 24/7 Sobriety Program as directed
- ❑ Attend a minimum of 3 support groups each week
- ❑ Participate in a Community Service Learning Projects as directed
- ❑ Undergo a minimum of 2 UA's each week or as directed by the DUI Court Team
- ❑ Maintain the DUI Court Participant planner

In order to advance:

- ❑ Have 120 continuous days of sobriety
- ❑ Regular attendance of treatment, office visits, support groups
- ❑ Present letter to the court—'Saying Goodbye to My Drug'
- ❑ Complete short phase advancement application

DUI Court

Phase 5: (Minimum of 120 days)

- ❑ Attend Sixth Circuit DUI Court monthly or as directed
- ❑ Show up, Try, and Be Honest
- ❑ Attend, participate and comply with treatment recommendations & change plan
- ❑ Report to supervision meetings as instructed
- ❑ No curfew or curfew as directed
- ❑ Maintain full time employment, training or education (30 hrs)
- ❑ Maintain approved housing
- ❑ Continue participation in wellness plan
- ❑ Participate and follow the rules of the 24/7 Sobriety Program as directed
- ❑ Attend a minimum of 3 support groups each week
- ❑ Participate in Community Service Learning Projects as directed
- ❑ Undergo a minimum of 1 UA each week and additional tests as directed
- ❑ Develop a continuing care plan
- ❑ Maintain the Drug Court participant planner

In order to commence:

- ❑ Have 120 continuous days of sobriety
- ❑ Complete Phase 5
- ❑ Complete graduation paperwork

Commencement for Drug/DUI Court

Graduation Requirements

- ❑ Have all fines on current file paid in full
- ❑ Have a financial accountability form completed
- ❑ Have a minimum of 16 months in the program
- ❑ Have 120 continuous days of sobriety
- ❑ Maintain employment, training or education

Graduations will occur two times each year during the months of May and November. A participant might reach their 120 days in Phase Five prior to the graduation date, but the participant will remain in Phase Five until a graduation ceremony is held. Graduation from the Drug/DUI Court is a very important community event. Participants are encouraged to invite family, close friends and employers to the graduation. **Participants are expected to dress up for this this event.**

