

## **INSTRUCTIONS ON MOTION AFFIDAVIT OF MAILING FOR EVICTION**

These forms reference certain South Dakota Codified Laws (SDCL) on eviction matters and all of which can be found here: <https://sdlegislature.gov/Statutes>. Should you have questions on the law, you are highly encouraged to speak with an attorney. Court staff cannot help you interpret the law.

Court employees cannot help you fill out forms or give you legal advice. If you have legal questions, please consult an attorney. You can also call the Legal Form Help Line at 855-784-0004, or email UJS staff at [ujssrhelp@ujs.state.sd.us](mailto:ujssrhelp@ujs.state.sd.us) for specific questions on the forms.

- Fill in the caption.
- Enter the date you mailed the form.
- Check the box of the form(s) that you mailed (multiple boxes can be marked).
- Enter the street address you mailed to. Include the apartment, suite, or building number if there is one.
- Date and sign once in front of a Clerk or notary.
- File with the Clerk of Court.
- Mail a copy to the Defendant/Tenant(s).

<p>_____</p> <p style="text-align: center;">Plaintiff/Landlord</p> <p>v.</p> <p>_____</p> <p style="text-align: center;">Defendant/Tenant(s)</p>	<p>FILE NO: _____</p> <p style="text-align: center;"><b>AFFIDAVIT OF MAILING (FOR EVICTION)</b></p>
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**THE UNDERSIGNED**, being sworn, hereby states that on this date: \_\_\_\_\_, I did personally mail, postage prepaid, a true and correct copy of the foregoing: *(Check all documents mailed)*

- Motion for Default Judgment, (UJS Form-113)
- Affidavit in Support of Default Judgment, (UJS Form-114)
- Notice of Hearing, (UJS Form-116)
- Default Judgment (UJS Form-117)
- Notice of Entry of Default Judgment for Eviction and Damages, (UJS Form-118)
- Judgment of Eviction and Damages (UJS Form-138)
- Notice of Entry of Judgment of Eviction and Damages, (UJS Form-139)

to the above-named Defendant/Tenant(s) in this action, at the following address:

\_\_\_\_\_

*(Street Address)*

\_\_\_\_\_

*(City, State, Zip Code)*

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Sworn/affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public/Clerk of Court

If Notary, my commission expires:

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
Signature

Name (Print): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_